



NWSLSC – Junior Committee Meeting

MINUTES

JUNE 1, 2016

5.30PM

TRAINING ROOM, NWSLSC

MEETING CALLED BY	DAVID MEWETT, CHAIR PERSON
TYPE OF MEETING	GENERAL COMMITTEE MEETING
FACILITATOR	DAVID MEWETT
NOTE TAKER	JACKLYN DOUBELL
ATTENDEEES	DAVE MEWETT, MANUEL SCHULDT, DUANE ARNOLD, JACKLYN DOUBELL
APOLOGIES	HELEN TAPIA, GED BOURKE, SARAH HYPATIDIS, NIGEL HARPLEY, TARA HARPLEY, PAUL SPARKS

Agenda topics

1. INTRODUCTION

DAVE MEWETT

DISCUSSION	Dave introduced himself as new chairperson and what his expectations are for the season moving forward. Being new to the role, Dave will need to draw upon and depend on people to help him get a grasp of all areas within the club.	
CONCLUSIONS	Dave requested a synopsis from different areas/roles explaining duties & processes etc. These roles included 1. Treasurer (Manuel), 2.Carnivals (Helen), 3. BBQ (Daniel), 4 Education process (Paul) for eg. How are the surf certificates generated.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Synopsis Reports	Manuel, Helen, Daniel, Paul	Asap

2. COMMITTEE MEETING OVERVIEW

DAVE MEWETT

DISCUSSION	Day and time for future meeting discussed. Minutes procedure discussed. 'Set Responsibilities' to be discussed at Next weeks meeting.	
CONCLUSIONS	It was agreed that meetings will continue on first Wed of the month at a later time of 6pm. If there are any suggestions for another day or time by members, please present to Dave. Jacklyn to complete minutes and distribute to all committee members.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Minutes to be distributed.	Jacklyn	Weekly

3. COMMITTEE POSITIONS

DAVE MEWETT

DISCUSSION	Dave very happy with current committee. There are only a few roles open. Discussion over possible candidates For Gear steward, another BBQ Coordinator, U6 and U12 Age Mangers. Coaches for next season. Role descriptions to be discussed next week.
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CONCLUSIONS	Dave to speak to Damien to confirm he is happy to be Gear Steward. BBQ Coordinator role needs to be filled as its preferable that Daniel is in the water.	
	Dave to confirm Marty's availability for coaching next season and will approach Mark Norris to see if he will run the board training.	
	U6 and U12 Age Managers still needed. Dave suggested Elizabeth Jones as possible U12 replacement. Role descriptions to be discussed in detail next meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm Damien as Gear Steward	Dave	ASAP
Confirm Marty and Mark as coaches	Dave	ASAP

4. SEASON REVIEW

DAVE MEWETT

DISCUSSION	Feedback was requested from all members regarding what they thought worked/did not work through the season in order to compile a current SWOT analysis.	
CONCLUSIONS	1. All committee members are asked to submit brief feedback about the club on what they believe worked well, what did not work well and possible opportunities moving forward.	
	2. SWOT analysis to be discussed next week once all feedback has been received. Some general comments included: Strengths – communication. Nippers camp, trivia night, extra parking. Weakness – Lack of water training, presentation (uniforms and pergola at carnivals), registration process, water proficiency process. Opportunities – Adult training i.e. official courses.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Season feedback	All	ASAP

5. STRETGIC PLAN

DAVE MEWETT

DISCUSSION	Key objectives for North Wollongong SLSC moving forward.	
CONCLUSIONS	Objectives to be broken down into short and long term goals. To be discussed further at next meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Finalization of key objectives	Dave	tba

6. IMMEDIATE GOALS OUT OF SEASON

DAVE MEWETT

DISCUSSION	Short term goals prior to season include season calendar, new uniforms, implementation of out of season training, preparation for registration day and ideas for social activities.	
CONCLUSIONS	1. 2016/2017 Calender still in progress. Dave to talk to City to confirm dates for Stacey Jolly. Trivia night to be 24 th February 2017 pending availability upstairs. More point score days to be included in calendar. Still under discussion whether this should be increase to 8 or 10 days. More research needed – what do other clubs do? It was discussed whether more carnivals should be entered and if NW would pay for or subsidize these. To be	



discussed further next meeting.

2. Uniform committee has made some progress and are looking at KOZII as the final supplier. It is noted that swimwear selected will be suitable for both junior and senior members. \$150 is required to proceed to design stage – as production will take 6 weeks we are under time pressure to finalize these. It was suggested that 'old' uniform be heavily discounted to move stock (sold as training gear?). Stock take of current levels to be undertaken so we know exactly what there is. It was suggested that the carnival levy be increased to include a uniform kit so all competitors look consistent. For eg. \$100 which would include new club swimmers, cap, hoodie and shirt. Another clothing committee meeting to be scheduled.
3. Out of season training would be beneficial. A couple of 'bootcamp' afternoons for carnival competitors U10 and up during winter months. In order for this to be successful we need to source a coach and have enough water safety to facilitate training. We would need to gauge interest before moving forward. To be discussed further at next meeting.
4. Registration days confirmed pending availability of upstairs. Once confirmed we will need to book pool for swim proficiencies. Although last registration was successful there are some ways it can be improved. Some suggestions included having all uniforms prepaid before they pick up the items. It was noted last year it was difficult to keep track of what was purchased. Although online registration is more convenient, with the new club apparel most would prefer to come in and try on first. Swim proficiency procedures to be evaluated.
5. Social activities will be more prevalent next season. In addition to the trivia night, a disco would be great for our nipper kids. BBQ's after twilight nippers was also suggested. Any ideas welcome.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm date for Stacey Jolly	Dave	ASAP
Upstairs to be booked for Trivia Night	Dave	ASAP
Number of point score days to be finalized	Dave, Jacklyn	ASAP
Dave to present to Senior Committee re: uniforms	Dave	Tues 7/6/16
Stock take of current uniform quantities and sizes	Uniform committee	ASAP
Proposal/pricing for carnival 'kit'	Jacklyn	ASAP
Schedule date for another clothing committee meeting	Jacklyn	ASAP
Confirm registration period	Manuel	ASAP
Upstairs to be booked for registration days	Dave	ASAP
Swim proficiency procedure evaluation	Jacklyn	TBA

7. OPEN DISCUSSION

DAVE MEWETT

DISCUSSION	There were no additional points up for discussion.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

8. CLOSE OF MEETING – Next meeting scheduled for Wednesday, 6th July at 6pm.