

NWSLSC – Junior Committee Meeting



MINUTES

JULY 6, 2016

6.00PM

TRAINING ROOM, NWSLSC

MEETING CALLED BY	DAVID MEWETT, CHAIR PERSON
TYPE OF MEETING	GENERAL COMMITTEE MEETING
FACILITATOR	DAVID MEWETT
NOTE TAKER	JACKLYN DOUBELL
ATTENDEEES	DAVE MEWETT, MANUEL SCHULDT, PAUL SPARKS, JACKLYN DOUBELL, NIGEL HARPLEY, LANCE TARRANT
APOLOGIES	GED & LISA BOURKE, BELINDA JACOBS

Agenda topics

1. PREVIOUS MINUTES

DAVE MEWETT

DISCUSSION:

Introduction and Welcome. Minutes from previous meeting discussed.

CONCLUSION:

All actions that have been completed have been signed off. Minutes signed off as true and correct.

June 2016

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Synopsis Reports	Manuel, Helen, Daniel, Paul	Ongoing
Confirm Damien as Gear Steward	Dave	Ongoing
Confirm Marty and Mark as coaches	Dave	Ongoing
Season feedback	All	Ongoing
Finalization of key objectives	Dave	Ongoing
Confirm date for Stacey Jolly	Dave	Complete
Upstairs to be booked for Trivia Night	Dave	Complete
Number of point score days to be finalized	Dave, Jacklyn	Complete
Dave to present to Senior Committee re: uniforms	Dave	Complete
Stock take of current uniform quantities and sizes	Uniform committee	Complete
Proposal/pricing for carnival 'kit'	Jacklyn	Complete
Schedule date for another clothing committee meeting	Jacklyn	Complete
Confirm registration period	Manuel	Complete
Upstairs to be booked for registration days	Dave	Complete
Swim proficiency procedure evaluation	Jacklyn	Ongoing

2. REGISTRATION DAY

DAVE MEWETT

DISCUSSION:

What happened last year, what worked, what didn't, people and procedures.

CONCLUSION:

- Upstairs has been booked for the registration days (18th Sep & 25th Sept) and will run from 10am-12pm.
- The swim proficiencies to be held afterwards at the Uni pool from 12pm-1pm.
- Nigel and Helen will be the registrars.
- Surfguard logins have been organized for Dave, Helen, Nigel and Jacklyn.
- It is recommended that the online tutorials in Surfguard be completed by Nigel and Helen prior to registration.

- An early bird online registration (and possible discount) will be promoted prior to registration dates.
- All parents will be encouraged to create an online account and/or check their details (especially birthdates).
- Nigel will be the contact person for any parents experiencing trouble with their accounts.
- Clear signage should be visible on rego day so parents can see what age group their child is in.
- Pre-filled out forms will be printed for returning members who have not registered online.
- Nigel advised that Towradgi mail out pre-filled rego forms which just need to be returned signed. Returning members are reported to be higher when using this method. To be discussed further once numbers from online rego have been populated.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Online Surfguard Tutorials	Helen, Nigel	ASAP
Encourage parents to register online and create/check information (done via social media and email)	Dave	After senior meeting.
Signage for Registration day (Age groups)	Jacklyn	Prior to rego
Pre-print registrations for rego day	TBA	Prior to rego

3. PROMOTIONAL IDEAS FOR REGISTRATION

DAVE MEWETT

DISCUSSION:

How can we promote our rego days (i.e in schools, social media etc)

CONCLUSION:

- In previous years, requests have been made for rego to be advertised in the newsletter. This has never been formally followed up so not sure if requests have been actioned. This year we may follow up with an email or phone call to the local schools.
- Other suggestions included advertising on local community noticeboards (i98, waveFM) and make use of Prime7 announcements.
- In addition, a booth could be set up at Westfields, or leaflet drops could take place at other sporting events (i.e. soccer, AFL, netball).
- There was some concern in growing numbers too drastically as North Gong is limited by their parking facilities.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact schools via email and/or phone call to advertise rego day	Dave/Jacklyn/Helen/Nigel?	TBA
Investigate advertising on i98, WaveFM, Prime7	Dave/Jacklyn/Helen/Nigel	TBA

4. SLA SWIM PROFICIENCIES

DAVE MEWETT

DISCUSSION:

What are they, what are the requirements, who will run it

CONCLUSION:

- All kids U8+ are required to do prof. swim.
- Two lanes at the Uni pool are to be booked for rego days and the fees confirmed.
- Carnival Nippers RSR will be done on first two Nipper days.
- SLA requirements for swim proficiency to be confirmed and forms need to be updated.
- Forms from previous years have been given to Jacklyn to assist.
- Forms will be given to members at rego detailing swim requirements. These forms will be collected at the pool and given to Nigel and Helen for inputting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Uni pool to be booked and fees confirmed for rego day	Dave	ASAP
Pool Proficiency requirements and updating form	Jacklyn	ASAP

5. SEASON CALENDAR

DAVE MEWETT

DISCUSSION:

Dates for club championship, trivia night, presentation et., BBQ fundraiser

CONCLUSION:

- There will be 6 club championships this season. Dates updated on season calendar to be released shortly.
- Stacey Jolly date and venue confirmed. This will be at City Beach on the 20th November 2016.
- Presentation for the U6 and U7 Nippers will be on the last day of the season (5th March 2017)
- Senior presentation and AGM meeting will be on the 11th March 2017.

- BBQ fundraiser date TBA
- The first couple of weeks will be used for surf education. A checklist for Age Managers will be provided so they can tick what they have completed.
- An updated calendar will emailed to all members.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update and calendar and distribute amongst members	Dave	ASAP
BBQ fundraiser date to be confirmed	Dave	ASAP

OPEN DISCUSSION

There were no additional points up for discussion.

CLOSE OF MEETING – Due to time restraints there were many items on the agenda not discussed. These items will be moved across to next month’s agenda. Next meeting scheduled for **Wednesday, 3rd August at 6pm.**